

City of Othello  
Regular Council Meeting  
October 24, 2016

**CALL TO ORDER:**

Mayor Shawn Logan called the meeting to order at 6:30 p.m. and led a silent invocation and the Pledge of Allegiance.

Present: Mayor Shawn Logan; Councilmembers: Eugene Bain, Genna Dorow, Corey Everett, John Lallas, and Mark Snyder.

Also Present: City Administrator Wade Farris; Department Heads: Public Works Director Terry Clements, Police Chief Phil Schenck, Community Development Director Travis Goddard, City Clerk Debbie Kudrna, Finance Officer Spencer Williams and City Attorney Kelly Konkright.

Absent was: Councilmembers Larry McCourtie and Angel Garza.

Council carried a motion to approve the absence of Councilmembers Angel Garza and Larry McCourtie. M/S Dorow/Bain.

**CITIZEN INPUT**

There was none.

**APPROVAL OF AGENDA**

Mayor Logan advised that 4.1, 4.2 and 4.3 agenda items would be moved down on the agenda. Council carried a motion to approve the agenda with a change in the agenda order. M/S Bain/Dorow.

**CONSENT AGENDA:**

- A. Approval of City Council Minutes of October 10, 2016
- B. Approval of Accounts Payable Checks
- C. Set Public Hearing for the 2017 Budget on November 28, 2016
- D. Set Public Hearing for the 2017 Capital Facility Plan on November 28, 2016
- E. Acceptance of Well 9 Pump Station and Well 9 Pumping Equipment and Installation Projects

Accounts Payable was audited and certified by the Auditing Officer, as required by RCW 42.24.080; and those expense reimbursement claims certified and as required by RCW 42.24.090, have been recorded on a listing that has been reviewed by the Council audit committee and is available to the Council.

Accounts Payable Check No. 47263 to No. 47333 in the amount of \$718,177.73.

Accounts Payable Check No. 5359 to No. 5366 in the amount of \$539.29.

Council carried a motion to approve the Consent Agenda, as presented. M/S Bain/Lallas.

**14<sup>TH</sup> AVE CHANGE ORDER #12 FOR INSTALLATION OF IRRIGATION LINE**

City Engineer Jake Youngren reported that the City requested to install a separate piping for irrigation water during the 14<sup>th</sup> Avenue project. The proposed change order increases the contract price \$131,818.31 and 3 working days.

Council carried a motion to approve Change Order #12 for the 14<sup>th</sup> Avenue Improvements Project. M/S Dorow/Snyder.

**14<sup>TH</sup> AVE CHANGE ORDER #13.1 FOR LANDSCAPE REMOVAL**

City Engineer Jake Youngren reported that there are 3 residents adjacent to 14th Avenue whose existing infrastructure encroaches into the City right-of-way along the 14<sup>th</sup> Avenue project. The City requested the contractor remove and restore the landscaping outside of the City r-o-w. The proposed change order increases the contract price \$12,252.41.

Council carried a motion to approve Change Order #13.1 for the 14th Avenue Improvements Project. M/S Dorow/Bain.

Mr. Youngren advised that paving on S. 14<sup>th</sup> Avenue will begin the week of November 7<sup>th</sup>, and the project will be substantially complete around November 16<sup>th</sup>.

**OATH OF OFFICE - SERGEANT MULLEN**

Mayor Logan administered the Oath of Office to Sergeant Mullen. Mrs. Mullen pinned his Sergeant pin on him.

**OATH OF OFFICE - SERGEANT MCFARLAND**

Mayor Logan administered the Oath of Office to Sergeant McFarland. Sergeant McFarland's mom pinned his Sergeant pin on him.

**POLICE EXPLORERS RECOGNITION**

Police Chief Schenck advised they have 22 members in our Police Explorer's program. Chief Schenck advised that they have donated hundreds of service hours within our community and noted some of their projects they have been involved in. Several attended an Explorer Academy this summer and they came back with more ideas. Sgt. Mullen and Officer Carlson presented award pins to the members that attended the Explorer Academy. Chief Schenck gave Chief coins to Captain Marisela Hernandez and Lieutenant Rudy Mendez.

**BEAUTIFICATION COMMITTEE REPORT**

Lynette Caruthers, representative of the Othello Beautification Committee gave an update for the Main Street beautification project. There was a delay in ordering the street lights and they will receive them in November. They are planning on installing the street lights in Spring of 2017 on the third block on Main Street. She noted that the City has allocated \$25,000 for the last two years and requested \$25,000 in the 2017 budget for the 4<sup>th</sup> block on Main Street. She stated that each street light is approximately \$7,000 plus an additional \$25,000 for infrastructure. They estimate it will cost \$75,000 to install lights in 2017 and they will continue with fundraising for their project. She showed the bronze plaques that are installed on light poles for those donating \$500 or more. The new Dollar Store on Main Street opted to install landscaping on their project instead of the beautification lights.

**CITY OF OTHELLO – OTHELLO CAL RIPKEN LEAGUE**

Parks and Recreation Coordinator Amy Hurlbut advised that the parks and recreation committee had requested that she research the feasibility of the City running the Cal Ripken baseball and softball league.

Councilmember Lallas explained that one of his goals as a councilmember was to implement a parks and recreation department for the City and take control of the youth baseball, softball, and soccer leagues. The City can then guarantee that each player will have a full set of uniforms and it will cost less for them to participate than what they are charged now. It will reduce conflicts with field scheduling and increase other events in the fields and parks. Councilmember Lallas stated the City will be in control of the fields, scheduling the games and there will be more organized sporting activities. A budget has been set and it will cost the city money in the first year; however, we will be operating the concession stand for all events.

Mayor Logan noted that the volunteers will continue to coach; however, they won't have to chalk the fields, schedule games and do a lot of the other field responsibilities, which will be taken care of by the City. Councilmember Dorow advised that there will be deficit in the budget for the first year and they expect it will become self-funding. Councilmember Lallas advised that the City will provide umpire training and give our citizens an opportunity to umpire and earn some money.

Ms. Hurlbut stated that community input will be vital to make this successful. Councilmember Bain asked if we will need more staff to accomplish this and did we research if other cities do this? Councilmember Lallas advised most cities do run a park department that covers what is being proposed. He proposed a part time staff to assist.

City Administrator Wade Farris advised that a part time staff would assist with this and other recreational projects. He stated that the goal is to become self-funding and provide what is best for the community. Attorney Konkright advised that we have legal grounds to terminate the existing contract with the league.

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Council carried a motion for the Parks and Recreation Coordinator to move forward with assuming the management and operation of the Othello Cal Ripken League and the Lions Park Athletic Complex concession stand, including terminating the contract with Othello Youth Baseball and Softball. M/S Everett/Lallas.

**EXTRA TERRITORIAL AGREEMENT FOR SEWER FOR MARTIN AND MARISELA FUENTES**

City Clerk Debbie Kudrna explained that the sewer agreements for 2225-B and 2225-A W Cunningham Road have expired. These properties are located within the Meadowlane Water Association and is west, beyond the Adams County Water District. As the sewer septic systems in this area began to fail, many have connected to the city sewer line. There are 5 of the 27 parcels in Meadowlane that have not connected to the city sewer.

The old agreements have been changed over to the Extra Territorial Agreements.

Attorney Konkright has approved the utility agreements and the property owners have read and signed the agreements. If approved, the agreement will be filed with the Adams County Auditor and becomes a covenant with the land. If they were to sell the property, the agreement is still valid. These accounts have been connected to the city sewer system for years and are billed at 1.5% of the sewer rate for inside city limits customers.

Council carried a motion to approve the Extra Territorial Utility Extension Agreement, Covenant Running with the Land, and Power of Attorney with Martin and Marisela Fuentes. M/S Snyder/Dorow.

**EXTRA TERRITORIAL AGREEMENT FOR SEWER FOR JACOB & ANGELINA GOMEZ**

Council carried a motion to approve the Extra Territorial Utility Extension Agreement, Covenant Running with the Land, and Power of Attorney with Martin and Marisela Fuentes. M/S Bain/Lallas.

**ORDINANCE FOR WELL #9 WATER MAIN LATECOMERS FEE**

Community Development Director Travis Goddard explained that when Well #9 was constructed, the City extended its water main to tie the well into the City's water system. The City can elect to publicly fund water utility expansion and to seek reimbursement for the construction. In this case, the City invested \$551,997 dollars in the extension of the Main Street water main.

Council carried a motion to adopt an Ordinance creating OMC section 12.16.287(f). M/S Dorow/Snyder. This shall be known as Ordinance No. 1479.

**ORDINANCE FOR MAIN STREET SEWER LATECOMERS FEES**

Community Development Director Travis Goddard explained that the City opted to install a sewer main along Main Street to the east side of Highway 17.

Council carried a motion to adopt an Ordinance creating OMC section 12.16.287(g). M/S Dorow/Bain. This shall be known as Ordinance No. 1480.

**WATER RATE ORDINANCE**

Finance Officer Spencer Williams explained that in developing the water rate structure for the next 3 years, they found that the residential users were paying a large majority into the water fund versus the industrial users. The proposed rates will increase the industrial rates to better reflect the actual usage from the industrial customers in the water fund. The rates will also promote water conservation.

Councilmember Lallas explained that they found an imbalance between the residential/commercial use and the industrial water use. The industrial users used 53% of the water and the residential/commercial users used 47% of the water. However, they found that the residential users were subsidizing the water revenues. With the new rates, we will see that the industrial water revenue will increase over the next three years.

Mr. Williams reviewed the planned monthly rates for residential and industrial users. Finance Officer Williams advised that the residential increase will be an average of \$2.82/month (4.8%) and the industrial

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rates increase will average 16.4%. He noted that when they were developing the new rates, they considered the needs of our system and improvements to the existing and future infrastructure. Mr. Williams advised that they have met with our industrial customers and reviewed the proposal. Councilmember Lallas stated that the concerns of our industries are that they have a dependable water source.

Council carried a motion to adopt the three year water rates, per the Ordinance that was presented. M/S Lallas/Everett. This shall be known as Ordinance No 1481.

**UNFINISHED BUSINESS**

There was none.

**NEW BUSINESS**

Mayor Logan advised that the budget session is scheduled for November 7<sup>th</sup> to begin at 6:30 p.m. A light dinner will be served at 6:00 p.m.

Councilmember Lallas asked for approval to direct staff to develop a feasibility and cost analysis for a single water line to the industrial area from Well #6 and to construct a small standpipe at that point. He stated that Well #6 comes online only when needed and he suggested that the well run continuously to meet the needs of the industrial users. Council's consensus was to move forward with this feasibility and cost analysis.

**ADJOURNMENT**

With no further items to discuss, Mayor Logan adjourned the Council meeting at 7:42 p.m.

By: \_\_\_\_\_  
SHAWN LOGAN, Mayor

ATTEST:

By: \_\_\_\_\_  
DEBBIE KUDRNA, City Clerk